

Readmit Application Instructions

Thank you for contacting the Office of Admissions at Felician University. This guide is to help you successfully complete your readmit application to Felician University.

Step 1: To start your readmit application to Felician University, please log-on to <https://connect.felician.edu/apply/>. When you type in this web address, you should be led to a screen that looks like this:

The screenshot shows the Felician University Application Management System login page. At the top, there is a navigation bar with links for News, Events, My Felician, Alumni & Giving, and Apply Now. Below this is the Felician University logo and a secondary navigation bar with links for About, Academics, Admissions & Aid, Campus Life, and Athletics. The main heading is "Application Management". Underneath, there are two options: "Returning users: Log in to continue an application." and "First-time users: Create an account to start a new application." Both options are circled in red. Below these options is a footer with links for Contact Us, Directions & Maps, Campus Emergency Information, Request Information, Students Right to Know and Achievement, GDPR Compliance, and Privacy policy. At the bottom, there is a social media bar with icons for Facebook, Twitter, LinkedIn, YouTube, and Instagram. The page also includes the university's address: Felician University - One Felician Way, Rutherford, New Jersey 07070.

If you have used Felician University's Application Management System to fill out an application before, please click here to continue an existing application or to start a new application.

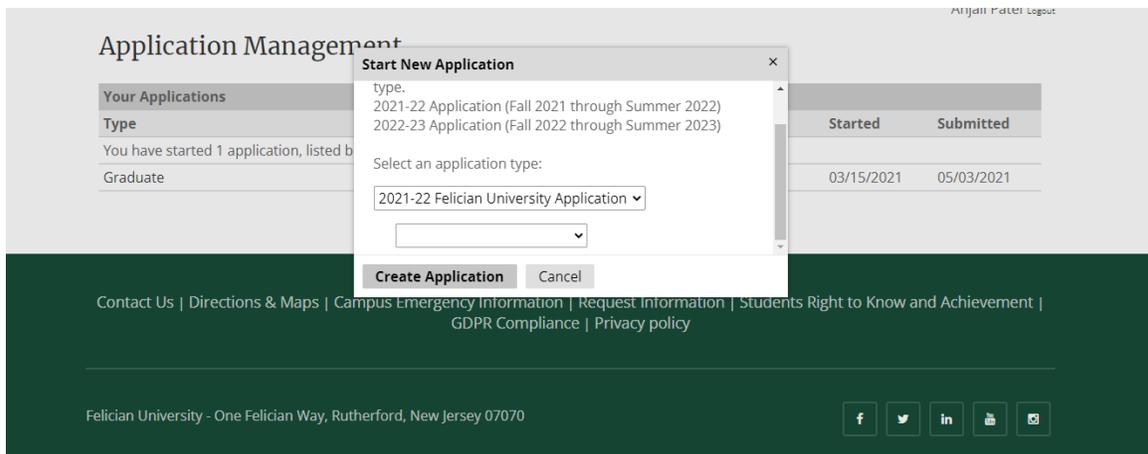
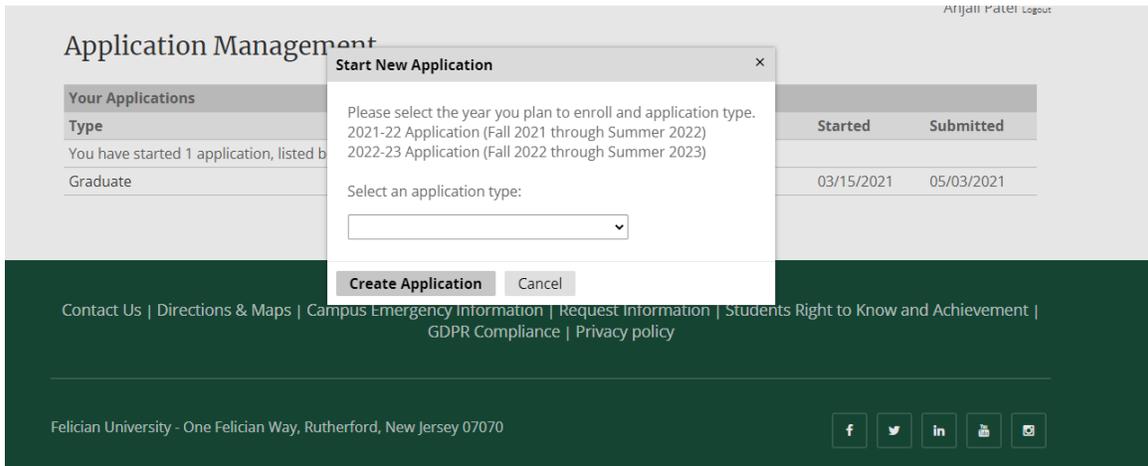
If you have not previously used Felician University's Application Management System, please click here to create an account to start a new application.

Step 2: Once you have logged into Felician University's Application Management System, please click on "Start New Application", located on the bottom of the screen.

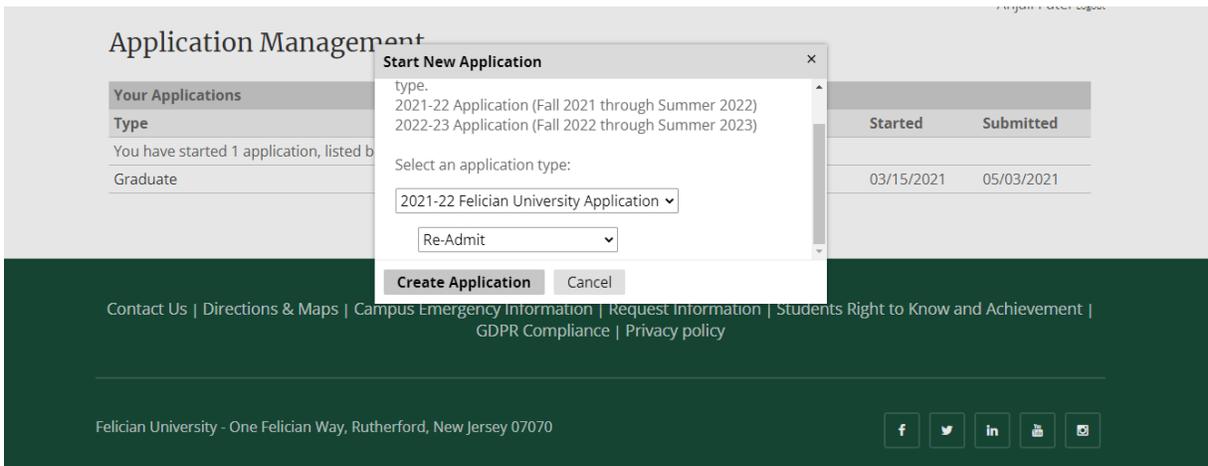
The screenshot shows the Felician University Application Management System dashboard. The heading is "Application Management". Below the heading is a section titled "Your Applications" which contains a table. The table has four columns: Type, Status, Started, and Submitted. The table shows one application: Graduate, Submitted, 03/15/2021, 05/03/2021. Below the table is a button labeled "Start New Application" which is circled in red. The footer of the page is identical to the screenshot in Step 1, including the navigation bar, logo, secondary navigation bar, footer links, social media bar, and address.

Type	Status	Started	Submitted
Graduate	Submitted	03/15/2021	05/03/2021

Step 3: Once you click on “Start New Application”, please select the year you plan to enroll from the drop-down menu



Step 4: Once you have selected the year you plan to enroll, select “Re-Admit” from the second drop-down menu.



Step 5: Click on “**Create Application**”. Once you click on “**Create Application**”, you will be led to the application itself. Please read each section carefully and fill in all the required information to the best of your ability.

Step 6: When you reach the part of the application labeled “**Academic History**”, please be sure to list Felician University as an institution you have previously attended as well as any other higher education institutions you attended after LEAVING Felician University. Please be sure to add the dates you attended Felician University and any other higher education institutions you attended after leaving Felician University.

If the name of institution you attended **does not** appear in the list of institutions below, please enter the full name of the institution. If you have taken the GED or HiSET you can enter that in the school name below.

Institution	Degree	Dates Attended
Add Institution		
Thomas Jefferson University	Master's Degree, 01/20...	09/2018–12/2019 Edit
Felician University	Bachelor of Arts, 05/2018	08/2014–06/2018 Edit

You may list academic information about Felician University and any other colleges/universities you attended after leaving Felician University in this section.

Step 7: When you have completed all required sections of the application, please be sure to electronically sign your name in the section labeled “**Signature**”.

Step 8: Once you have signed and submitted your “**Readmit**” application, you will be prompted to upload your transcripts.

Please Note: YOU DO NOT NEED TO UPLOAD YOUR FELICIAN UNIVERSITY transcripts. **HOWEVER, YOU MUST UPLOAD UNOFFICIAL TRANSCRIPTS FROM ANY OTHER HIGHER EDUCATION INSTITUTION(S) YOU ATTENDED AFTER LEAVING FELICIAN UNIVERSITY.** Once you have been readmitted into Felician University, you must have official transcripts sent over from other higher education institution(s) you attended after leaving Felician University.

If you have any further questions or concerns, you may contact me at PatelA@felician.edu or at (201)-559-3197